

Date and Time

# Success Gaps Meeting

# **Team Member Agenda 2–4**

Meeting Objectives:

* Team members will have an understanding of the identified success gap [name of school or district] is addressing.
* Team members will identify root causes for the success gap by discussing and completing the rubric.

| Time | Activity |
| --- | --- |
| 0 – :10 minutes | Welcome and Introductions* All team members introduce themselves
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| :10 – :20  | Quick Review of Last Meeting* Review last meeting activities and ask for team feedback or comment
* Data that show the success gap
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| :20 – 1:05 | Rubric: Data-based Decision Making* Small group consensus building for this section of the rubric
* Large group consensus building
* Further information to gather prior to next meeting
 |
| 1:05 – 1:50 | Rubric: Cultural Responsiveness* Small group consensus building for this section of the rubric
* Large group consensus building
* Further information to gather prior to next meeting
 |
| 1:50 – 2:00 | Next Steps and Assignments* Next meetings (identify time, day, etc. for scheduled meetings)
* Assignment:
	+ Selected sections of the rubric: [1-Data-based Decision Making, 2- Cultural Responsiveness, 3-Core Instructional Program, 4-Assessment-Universal Screening and Progress Monitoring, 5- Interventions and Supports]
* Meeting summary
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<https://ideadata.org/toolkits/#resources01>